



PURCHASING DEPARTMENT  
DIVISION OF BUDGET & FINANCE

PUR-1444  
ADDENDUM NO. 3  
INVITATION TO BID

**BULK GASOLINE AND DIESEL FUEL DELIVERIES**

**DATE: Wednesday, October 2, 2019**

**BIDS DUE: Wednesday, October 9, 2019  
2:00 P.M. (EDT/EST)**

To Bidders:

This Addendum is hereby made a part of the Contract Documents on which all bids will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of two (2) pages and one (1) attachment.

**NOTE: All Bidders must enter the Washington County Administration Complex through either the front door at the 100 West Washington Street entrance or through the rear entrance (w/blue canopy roof) which is handicap accessible and must use the elevator to access the Purchasing Department to submit their proposal and/or to attend the Pre-Proposal Conference. Alternate routes are controlled by a door access system. Washington County Government has announced new security protocols being implemented at the Washington County Administration Complex at 100 West Washington Street, Hagerstown. The new measures took effect Tuesday, February 14, 2017. The general public will be subject to wand search and will be required to remove any unauthorized items from the building prior to entry. Prohibited items include but are not limited to: Weapons of any type; Firearms, ammunition and explosive devices; Cutting instruments of any type - including knives, scissors, box cutters, work tools, knitting needles, or anything with a cutting edge, etc.; Pepper spray, mace or any other chemical defense sprays; and Illegal substances.**

**ITEM NO. 1:** *Inquiry:* The prices listed on the proposal forms differ from tank wagon to transport load. We are confused as to why they would differ?

*Response:* Please see Attachment "A" to this Addendum.

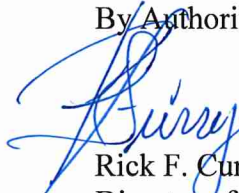
**ITEM NO. 2:** *Inquiry:* The numbers are also proving difficult to back into per the dates given – can you please clarify.

*Response:* Please see attachment "A" to this Addendum.

**ADDENDUM NO. 3**  
**Bulk Gasoline & Diesel Fuel Deliveries**  
**PUR-1444**  
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- ITEM NO. 3:** A *REVISED Form of Proposal* (Pages 37- 40) has been included as an attachment to this addendum. The revision resulted in correcting the OPIS Newsletter price as of 09/02/2019.
- ITEM NO. 4:** As your Invitation to Bid (ITB) submittal, include the *REVISED Form of Proposal* and the original Signature to Bids in accordance with the above-mentioned bid submission deadline: **No later than 2:00 P.M. (EDT/EST), Wednesday, October 9, 2019.**

By Authority of:



Rick F. Curry, CPPO  
Director of Purchasing

*(NOTE: The wording of all "Inquiries" submitted are displayed exactly as received.)*

**PUR-1444  
GASOLINE & DIESEL FUEL**

**REVISED FORM OF PROPOSAL**

**USE OPIS RACK PRICE AVERAGE (STATED BELOW) PUBLISHED ON AUGUST 30, 2019**

**OPTION NO. 1 – SEPARATELY AWARDED CONTRACTS**

	Item	A	B	C	D	E
		OPIS Newsletter Price as of 09-02-19	Bidder +/- Factor	OPIS Price + Bidder Factor (A + B) Per Gallon	Approx. Gallon Usage	Net Delivered (C x D)
<b>Section I</b>	Gasoline Unleaded 87 Octane CBOB Ethanol (10%) <b>Tank-wagon</b>	<b>\$1.6727</b>	\$ _____	\$ _____	<b>63,387</b>	\$ _____
	Gasoline Unleaded 89 Octane CBOB Ethanol (10%) <b>Tank-wagon</b>	<b>\$1.8294</b>	\$ _____	\$ _____	<b>8,500</b>	\$ _____
	<b>Total Sum Gasoline Tank-wagon Deliveries as Described in Section I</b>				\$ _____	
<b>Section II</b>	Gasoline Unleaded 87 Octane CBOB Ethanol (10%) <b>Transport</b>	<b>\$1.6727</b>	\$ _____	\$ _____	<b>194,000</b>	\$ _____
	Gasoline Unleaded 89 Octane CBOB Ethanol (10%) <b>Transport</b>	<b>\$1.8294</b>	\$ _____	\$ _____	<b>194,925</b>	\$ _____
	<b>Total Sum Gasoline Transport as Described in Section II</b>				\$ _____	

*REVISED Form of Proposal – Option 1 (dated 10/2/2019 via-Addendum No. 3)*

**Bulk Gasoline and Diesel Fuel Deliveries**

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\_\_\_\_\_  
Bidder's Name

**PUR-1444  
GASOLINE & DIESEL FUEL**

**REVISED FORM OF PROPOSAL**

**USE OPIS RACK PRICE AVERAGE (STATED BELOW) PUBLISHED ON AUGUST 30, 2019  
OPTION NO. 1 – SEPARATELY AWARDED CONTRACTS**

		<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
	<b>Item</b>	<b>OPIS Newsletter Price as of 09-02-19</b>	<b>Bidder +/- Factor</b>	<b>OPIS Price + Bidder Factor (A + B) Per Gallon</b>	<b>Approx. Gallon Usage</b>	<b>Net Delivered (C x D)</b>
<b>Section III</b>	<b>Total Sum Diesel Tank-wagon Deliveries as Described in Section III No. 2-D Diesel Ultra Low Sulfur</b>	<b>\$1.8736</b>	\$ _____	\$ _____	<b>64,275</b>	\$ _____
<b>Section IV</b>	<b>Total Sum Diesel Transport Deliveries as Described in Section IV No. 2-D Diesel Ultra Low Sulfur</b>	<b>\$1.8736</b>	\$ _____	\$ _____	<b>655,213</b>	\$ _____

**Winter Chemical Additive Protection (cost per gallon):** \$ \_\_\_\_\_

**Winter Chemical Additive Protection Product Name:** \_\_\_\_\_

**Manufacturer's Name:** \_\_\_\_\_

**Erasures or changes in bid must be initialed.**

\_\_\_\_\_  
**Bidder's Name**

**PUR-1444  
GASOLINE & DIESEL FUEL**

**REVISED FORM OF PROPOSAL**

**USE OPIS RACK PRICE AVERAGE (STATED BELOW) PUBLISHED ON AUGUST 30, 2019  
OPTION NO. 2 –ONE AWARDED CONTRACT**

		A	B	C	D	E
Item		OPIS Newsletter Price as of 09-02-19	Bidder +/- Factor	OPIS Price + Bidder Factor (A + B) Per Gallon	Approx. Gallon Usage	Net Delivered  (C x D)
<b>Section I</b>	Gasoline Unleaded 87 Octane CBOB Ethanol (10%) <b>Tank-wagon</b>	<b>\$1.6727</b>	\$ _____	\$ _____	<b>63,387</b>	\$ _____
	Gasoline Unleaded 89 Octane CBOB Ethanol (10%) <b>Tank-wagon</b>	<b>\$1.8294</b>	\$ _____	\$ _____	<b>8,500</b>	\$ _____
	<b>Total Sum Gasoline Tank-wagon Deliveries as Described in Section I</b>				\$ _____	
<b>Section II</b>	Gasoline Unleaded 87 Octane CBOB Ethanol (10%) <b>Transport</b>	<b>\$1.6727</b>	\$ _____	\$ _____	<b>194,000</b>	\$ _____
	Gasoline Unleaded 89 Octane CBOB Ethanol (10%) <b>Transport</b>	<b>\$1.8294</b>	\$ _____	\$ _____	<b>194,925</b>	\$ _____
	<b>Total Sum Gasoline Transport as Described in Section II</b>				\$ _____	

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GASOLINE & DIESEL FUEL**

**REVISED FORM OF PROPOSAL**

**USE OPIS RACK PRICE AVERAGE (STATED BELOW) PUBLISHED ON AUGUST 30, 2019  
OPTION NO. 2 –ONE AWARDED CONTRACT**

		<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
	<b>Item</b>	<b>OPIS Newsletter Price as of 09-02-19</b>	<b>Bidder +/- Factor</b>	<b>OPIS Price + Bidder Factor (A + B) Per Gallon</b>	<b>Approx. Gallon Usage</b>	<b>Net Delivered (C x D)</b>
<b>Section III</b>	<b>Total Sum Diesel Tank-wagon Deliveries as Described in Section III No. 2-D Diesel Ultra Low Sulfur</b>	<b>\$1.8736</b>	\$ _____	\$ _____	<b>64,275</b>	\$ _____
<b>Section IV</b>	<b>Total Sum Diesel Transport Deliveries as Described in Section IV No. 2-D Diesel Ultra Low Sulfur</b>	<b>\$1.8736</b>	\$ _____	\$ _____	<b>655,213</b>	\$ _____
<b>TOTAL SUM BID OF ALL SECTIONS TOTALS (SECTIONS I-IV):</b>						
_____ Dollars						\$ _____
(written)						(figures)
_____ Cents						
(written)						

**Winter Chemical Additive Protection (cost per gallon):** \$ \_\_\_\_\_

**Winter Chemical Additive Protection Product Name:** \_\_\_\_\_

**Manufacturer's Name:** \_\_\_\_\_

**Erasures or changes in bid must be initialed.**

*REVISED Form of Proposal – Option 2(dated 10/2/2019 via0Addendum No. 3)*

**Bulk Gasoline and Diesel Fuel Deliveries**

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\_\_\_\_\_  
Bidder's Name