



PURCHASING DEPARTMENT  
DIVISION OF BUDGET & FINANCE

100 West Washington Street, Room 320 | Hagerstown, MD 21740-4748 | P: 240.313.2330 | F: 240.313.2331  
[www.washco-md.net](http://www.washco-md.net)

**Q-16-613**  
**ADDENDUM NO. 1**  
**FORMAL QUOTATION REQUEST**  
**FOR**  
**CUSTODIAL PAPER AND HAND SOAP FOR**  
**VARIOUS COUNTY DEPARTMENTS**

**DATE: Tuesday, May 31, 2016**

**QUOTATIONS DUE: Wednesday, June 8, 2016**  
**3:00 P.M. (EDST)**

To Vendors:

This Addendum is hereby made a part of the Request for Quotation (RFQ) Documents on which all quotations will be based and is issued to correct and clarify the original documents.

Please acknowledge receipt of this Addendum at the appropriate space on the Proposal Form. This Addendum consists of three (3) pages.

**NOTE: All bidders must enter the County Administration Building through the front door, 100 West Washington Street entrance, and must use the elevator to access the Purchasing Department to submit their quotation. Alternate routes are now controlled by a door access system.**

**ITEM NO. 1:** *Inquiry:* My company is located in the State of Alabama, does the requirement for the “certificate of insurance” apply? If so where would this kind of insurance be purchased and at what cost as it is not a requirement in Alabama or states where I have submitted bids? Is it allowable to purchase it in Alabama?

*Response:* Yes. Please refer to the Request for Quotation document, Page 3, *Instructions*, Item No. 9. The County cannot provide advisement on the purchase or pricing of insurance.

**ITEM NO. 2:** *Inquiry:* My company does not owe taxes in Maryland, will this have to be documented in the bid package? If so, how?

No. However, if a vendor is deemed to be the responsible, responsive low Quoter and is not incorporated in the State of Maryland or registered with the Maryland Department of Assessments and Taxations as a foreign corporation or not in good standing, the Purchasing Department will not make a recommendation of an award until the necessary requirement(s) have been completed by submitting proof into the Purchasing Department. The successful Quoter will be given a

***NOTE:*** The wording of all “Inquiries” submitted are displayed exactly as received.

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reasonable amount of time as determined by the Purchasing Director to complete this process. If the vendor is unable to furnish the necessary requirements in the allowable timeframe, the County reserves the right to award to the next responsive, responsible low Quoter.

- ITEM NO. 3:** Green Heritage Atlas #A280 2-ply Toilet Tissue (4.5" x 4.5"), 500 sheets per roll, 80 rolls per case is NOT an acceptable equal to Item #1.
- ITEM NO. 4:** Heavenly Soft Standard Roll #HNV410001 2-ply Toilet Tissue (4" x 3.5"), 500 sheets per roll, 96 rolls per case is NOT an acceptable equal to Item #1.
- ITEM NO. 5:** Scott Standard Roll #KCC04460 2-ply Toilet Tissue (4" x 4"), 550 sheets per roll, 80 rolls per case is an acceptable equal to Item #1.
- ITEM NO. 6:** Tork Universal 2-ply Toilet Tissue #TM1616 (4.5" x 3.75"), 500 sheets per roll, 96 rolls per case is NOT an acceptable equal to Item #1.
- ITEM NO. 7:** Vondrehle Feather Soft #24480 2-ply Toilet Tissue (4" x 4"), 550 sheets per roll, 80 rolls per case is an acceptable equal to Item #1.
- ITEM NO. 8:** Cascades Decor #1151 Natural Multifold Towel (9.1" x 9.5"), 250 count package, 16 count package per case is NOT an acceptable equal to Item #2.
- ITEM NO. 9:** Heavenly Soft #HVN410163 Natural Multifold Towel (9.25" x 9.5"), 250 count package, 16 count package per case is an acceptable equal to Item #2.
- ITEM NO. 10:** Marcal Pro #P200 Natural Multifold Towel (9.25" x 9.5"), 250 count package, 16 count package per case is an acceptable equal to Item #2.
- ITEM NO. 11:** Scott #KCC01807 White Multifold Towel (9.25" x 9.4"), 250 count package, 16 count package per case is an acceptable equal to Item #2.
- ITEM NO. 12:** Tork Universal #MK520A Natural Multifold Towel (9.25" x 9.5"), 250 count package, 16 count package per case is an acceptable equal to Item #2.
- ITEM NO. 13:** Vondrehle Preserve #548 Natural Multifold Towel (9.25" x 9.5"), 250 count package, 16 count package per case is an acceptable equal to Item #2.
- ITEM NO. 14:** Wausau Ecosoft #48000 Natural Multifold Towel (9.125" x 9.5"), 250 count package, 16 count package per case is NOT an acceptable equal to Item #2.
- ITEM NO. 15:** Cascades Décor #1757 Natural Roll Towels (8" x 350'), 12 rolls per case is an acceptable equal to Item #3.
- ITEM NO. 16:** Natural Roll Towels #P720 (7.75" x 350'), 12 rolls per case is NOT an acceptable equal to Item #3.

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- ITEM NO. 17:** Tork Universal #RK350A Natural Roll Towels (7.85" x 350'), 12 rolls per case is an acceptable equal to Item #3.
- ITEM NO. 18:** Vondrehle Preserve Natural Hardwound Towels #835N (7.9" x 350'), 12 rolls per case is an acceptable equal to Item #3.
- ITEM NO. 19:** Wausau Ecosoft #46200 Natural Universal Roll Towel (8" x 350'), 12 rolls per case is an acceptable equal to Item #3.
- ITEM NO. 20:** No substitutions allowable for Item #4 (*Georgia-Pacific White Roll Towels*).
- ITEM NO. 21:** No substitutions allowable for Item #8 (*Ecosoft Universal Tissue Roll*).

BY AUTHORITY OF:



Karen R. Luther, CPPO  
Director of Purchasing